

**DRAFT MINUTES
BOARD OF COUNSELING
REGULATORY COMMITTEE
NOVEMBER 13, 2008**

TIME & PLACE: The meeting was called to order at 1:33 p.m. on November 13, 2008 in Board Room 1 at the Department of Health Professions, 9960 Mayland Drive, Suite 300, Richmond, Virginia.

PRESIDING: Kevin S. Doyle, Ed.D., Chair

**MEMBERS
PRESENT:** Mary Lou Argow
Donnie Conner, Ph.D.
Kevin Doyle, Ed.D.
Charles McAdams, Ed.D.
Eric McCollum, Ph.D.
Linda Seeman, Ph.D.
Natale Ward

**MEMBERS
ABSENT:** Vivian Sanchez-Jones

**STAFF
PRESENT:** Evelyn B. Brown, Executive Director
Elaine Yeatts, DHP Policy Analyst
Diana Pollick, Administrative Assistant

**OTHERS
PRESENT:** None

**ORDERING
OF AGENDA:** The agenda was approved as presented.

**APPROVAL
OF MINUTES:** Dr. McAdams moved to accept the minutes of the August 7, 2008 meeting. Dr. Conner seconded the motion which passed unanimously.

**PERIODIC
REVIEW OF
REGULATIONS:** Elaine Yeatts, DHP Policy Analyst
The Committee reviewed regulations governing the Certified Substance Abuse Counselor (CSAC). Dr. Conner moved to have information that is no longer pertinent removed from the regulations, and to create a separate section for "Supervisory Responsibilities", and that the clarifications that were noted by the Committee be made including mirroring the language used in licensing regulations to ensure consistency. Mary Lou Argow seconded the motion which passed unanimously. Dr. Doyle will present the recommendations of the Committee to the full Board on Friday, November 14, 2008.

**MFT
SUPERVISORY
REQUIREMENTS:** A letter from Terry Diebold, President of VAMFT, was presented to the Committee for review. VAMFT was requesting the Board to designate all individuals with an active *Approved Supervisor* designation from the American Association of Marriage & Family Therapists (AAMFT) to have met the new supervisory training requirements that went into effect September 3, 2008. Discussion followed. Evelyn Brown will draft a letter in response to this request.

**UPDATE ON
DISTANCE
COUNSELING:** Kevin Doyle, Ed.D.
Dr. Doyle reported that a determination needs to be made at Board level as to whether the Board is ready to take regulatory action regarding Technology Assisted Distance Counseling & Supervision. Discussion followed. Dr. Doyle will share the Committee's recommendation that such regulatory action is not needed at this time at the Board meeting on November 14, 2008.

ADJOURN: Dr. Conner moved to adjourn the meeting at 3:32 p.m. Lou Argow seconded the motion which passed unanimously.